

**REGION ONE BOARD OF EDUCATION**  
**Monday, January 4, 2010**  
**HVRHS Library – 6:00 p.m.**

**AGENDA**

1. Call to order
2. Approval of Agenda 1
3. *Communications to the Board: written/Oral*
4. Approval of min. of 12-07-09 2
5. Athletic Director's Report: Dan Carroll 3
6. HVRHS Student Representative's Report: K.Riley, L. Adams
7. Committee Reports:
  - a. ABC – J. Manning -Min. 12-08-09 4
  - b. Policy - L. Freund – Min. 12-18-09 5
  - c. Personnel – L. Freund – Min 12-18-09 6
  - d. Ag. Ed. Advisory – L. Freund
  - e. HVRHS Building Committee - Min. 12-7-09 7
  - f. Long Range Planning - P. Hart – Update
  - g. Arboretum – P. Hart
8. Superintendent's Report-Written 8
  - a. Announcements
9. Assistant Superintendent's Report:
  - a. Announcements
10. Business Manager's Report
  - a. Auditor's Report
  - b. Announcements
11. Director of Pupil Services Report:
  - a. Special Ed Monthly Report - C. Gross 9
12. Principal's Report: (Written) 10

- a. Maintenance Report/Technology Report 11
- b. Announcements
- 15 New Business:
  - a. Insurance Broker Recommendation (ABC Committee)
  - b. Ratify Non-Certified Collective Bargaining Agreement
  - c. Approval of Regional Calendar 2010-2011 12
  - d. Approval of Head Coach Varsity Baseball 13
- 16. Old Business:
- 17. Public/Board Comments on Agenda Items  
Approved as submitted 1-4-10
- 19. Adjourn

*Mission Statement*

***The HVRHS community promotes personal and academic growth, as well as independence of thought and spirit for all its members, within a culture of respect, responsibility and safety.***

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Town Votes

Canaan: 7      Cornwall: 9      Kent: 18      North Canaan: 21      Salisbury: 26      Sharon: 19

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Board Goals 2009-10

1. Continue development and monitor implementation of the Long Range Plan.
2. Develop Board of Education priority criteria associated with stated goals of the Long Range Plan.
3. Monitor and support NEAS&C accreditation recommendations.
4. Conduct Board Self-Evaluation process before the beginning of each school year.

It is the policy of Regional School District One that no person shall be excluded from participation in, denied the benefits of, or otherwise discriminated against under any program, including employment, because of race, color, religious creed, sex, age, national origin ancestry, marital status, sexual orientation, mental retardation and past/present history of mental disorder, learning disability or physical disability.

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REGION ONE BOARD OF EDUCATION  
Monday, January 4, 2010

The regular meeting of the Region One Board of Education was held on Monday, January 4, 2010, at 6:00 p.m. in the HVRHS Library. A quorum was seated: Chairman, Judge Manning, Sharon; Gale C. Toensing, Falls Village; C.C. Neilson, Kent (A), Laura Freund, North Canaan; Jill Gibbons, Salisbury. Philip Hart, Cornwall was absent.

Also present were: Superintendent Patricia Chamberlain; Assistant Superintendent, Diane Goncalves; Business Manager, Sam Herrick; Director of Pupil Services, Carl D. Gross; Principal, Dr. Gretchen Foster; Supervisor of Special Education, Martha Schwaikert; Student Representative, Lynzie Adams.

Mr. Manning called the meeting to order at 6 :00 p.m. Upon a motion by Mrs. Toensing, seconded by Ms. Freund, the agenda was unanimously approved as submitted. Upon a motion by Ms. Freund, seconded by Mrs. Toensing, the minutes of the December 7, 2009 meeting were unanimously approved as submitted. The Monthly Athletic Department Report was acknowledged as received.

Mr. Manning reported that the 12-8-09 meeting of the ABC Committee hosted five insurance brokers who each gave a presentation on their firm's ability to serve as the sole insurance broker for Region One.

Ms. Freund reported that the Policy Committee met on December 18, 2009 where a list of policies was reviewed, with future meetings updating each policy accordingly. Ms. Freund reported that the Personnel Committee met on December 18, 2009, and discussed an early retirement incentive program for the teachers at HVRHS. Mr. Herrick reported that the HVRHS Standing Building Committee met on December 7, 2009, and reviewed the future needs of the athletic facilities and the needs of special education at the White House.

Superintendent Chamberlain reported that the Budget Workshop scheduled for January 14, 2010 will have the Board members prioritize the allocation of resources which will evolve into an "action plan" under the Long Range Plan.

The Arboretum Committee will hold their meeting on January 20, 2010.

Student Lynzie Adams reported on the success of the Ag-Ed Christmas sales, entries into the student record book, the annual ski trip, the assembly featuring Robert Boden, Artist, as guest speaker, the activities of the Career Center, a list of those seniors who have been accepted a various colleges has been posted, that several students have conducted interviews with the first time teachers at HVRHS and what their reaction is at the ½ year point.

Superintendent Chamberlain gave her written report which included AARA Stimulus Grant toward renovation of the Old Clark B. Wood building; students to work with film producers

Catherine Tatge and Dominique Lasseur; submitted the final draft of the school calendar for 2010 -2011.

Mr. Herrick reported that he will send a draft of the Auditors Report to each BOE member via e-mail (PDF) prior to the February 1st; he also reported on the continued process of the accounting software conversion.

Assistant Superintendent Diane Goncalves reported on the SRBI/RTI Initiative Focus, the initial plans for August professional development, the second meeting with CREC/BCBA and HVRHS Department representation; Policy, Procedures/Protocols Committee Meeting, K-12 Curriculum Council; HVRHS Faculty Meeting and a BOE presentation of the Freshman Initiative.

Mr. Herrick reported that a preliminary draft of an Region One budget renders approximately a 3.5% increase. However, results from an early retirement incentive could have a significant impact on the proposed budget depending on the number of teachers who participate and the number of required replacements.

Carl Gross, Director of Pupil Services, reported on Co-Teaching models, CREC Behavior Specialist Services, Assistive Technology Update.

Dr. Foster gave submitted her written report and highlighted various areas of interest – the new students inducted into the National Honor Society; class of 2011 dance on Dec. 4<sup>th</sup>; and outstanding Winter Concert, the many activities of the Ag-Ed Dept. over the Christmas holidays. She also reported mid marking period reports were sent home and grading procedures reviewed; classroom observations are underway; the upcoming hosting of the first Positive Behavior Support visit on January 11<sup>th</sup>; auditions and casting for the production of GREASE are complete; the successful completion of the HOUSY NEWS, second edition. A list of upcoming field trips was included in her report. Her report included accolades for David Bayersdorfer on his outstanding service as interim assistant principal and Julie Lang for her preparation and hosting of the holiday luncheon for faculty and staff. Also included were Linda DiCorleto for her amazing dedication to our community service groups and partnerships; Dr. Scott Fellows for his dedication for school improvement with curricula, NEAS&C Committee, K-12 Curriculum Council and his other voluntary contributions; Kym Durley's outstanding program for the German students to interact the era of the Cold War and Berlin Wall; Mary O'Reilly for hosting a foreign exchange student from Columbia.

The monthly Maintenance Report and Monthly Technology report were acknowledged as received.

Upon receipt of a formal motion from the ABC Committee that recommended KONA HR to serve as the sole broker to serve region one, Ms. Freund made the motion to hire KONA HR to serve as the sole broker for the Region One District to handle the health insurance plans for school employees, and town employees. Motion was seconded by Mrs. Toensing and carried unanimously.

Upon a motion by Mrs. Toensing, seconded by Mrs. Gibbons, the Board unanimously ratified the Housatonic Valley Dist. No. 1 collective bargaining contract with Local 1303-266 of Council 4, AFSCME, AFL-CIO for July 1, 2009 through June 30, 2012.

Upon a motion by Mrs. Toensing, seconded by Ms. Freund, the Board unanimously adopted the regional calendar for 2010-2011 presented by Superintendent Chamberlain.

Upon a motion by Mrs. Toensing, seconded by Ms. Freund, the Board unanimously approved Mr. Pat Richardson, as Head Varsity Baseball Coach.

Upon a motion by Mrs. Toensing, seconded by C.C. Neilson, the Board moved to approve an Early Retirement Incentive Package for HVRHS teachers which represents a payment of \$17,000 a year for three (3) years to be paid to the retiree; teacher eligibility is age plus years of service within Region One must equal or exceed 79 yrs. Motion carried.

In favor:		Opposed:	
G. Toensing, Falls Village	7	J. Manning, Sharon	19
C.C. Neilson, Kent	18		
L. Freund, N. Canaan	21		
J. Gibbons, Salisbury	26		
	<b>72</b>		<b>19</b>

Upon a motion by Mrs. Toensing, seconded by Mrs. Neilson, the Board unanimously adjourned at 7:00 p.m.

Respectfully submitted,

Lucille A. Paige, Board Clerk

**Approved as submitted at the February 1, 2010 meeting**

Region One Board of Education  
Meeting  
Thursday, January 14, 2010  
4:00 p.m. - HVRHS

**BUDGET WORKSHOP**

Agenda

1. Call to order
2. Public Comment
3. Discussion of Region One Budget 2010-2011
4. Public Comment on Agenda items

Region One Board of Education  
Budget Workshop  
Thursday, January 14, 2010

A budget workshop for the Region One Board of Education was held on Thursday, January 14, 2010, at 4:00 p.m. A quorum was seated: Chairman, Judge Manning, Sharon; Stephanie O'Rourke, Kent; Philip Hart, Cornwall; Gale C. Toensing, Falls Village; Jill Gibbons, Salisbury, Laura Freund, North Canaan.

Also present were: Superintendent Patricia Chamberlain; Carl Gross, Director of Pupil Services; Dr. Maryann Buchanan, Assistant Principal; Samuel Herrick, Business Manager. Absent: Dr. Foster, Principal; Diane Goncalves, Assistant Superintendent; Martha Schwaikert, Supervisor Special Education.

Mr. Manning called the meeting to order at 4:00 p.m.

A discussion took place on the list of priorities in the budget that each Board member assembled. Several of these priorities were consistent with goals of the Long Range Plan and the 21<sup>st</sup> Century Skills.

Mr. Herrick distributed a preliminary budget summary containing a 3.52% increase. He reviewed the expenses and revenues of each section: HVRHS, Pupil Services and RSSC. Increased health insurance premiums were the main driving force in all three budgets.

Mr. Herrick gave a brief update on the Early Retirement Incentive offer given to the HVRHS teachers.

The meeting was declared adjourned at 5:30 p.m.

Respectfully submitted,

Lucille A. Paige, Board Clerk

**Approved as submitted at the February 1, 2010 meeting**

**Please Post**

REGION ONE BOARD OF EDUCATION

Special Meeting – Budget Workshop

Tuesday, January 19, 2010  
4:00 p.m. – HVRHS Library

Agenda

1. Call to order
2. Public Comment
3. Discussion 2010-2011 Budget
4. Public Comment on Agenda Items
5. Adjourn

**Region One Board of Education  
Budget Workshop  
Tuesday, January 19, 2010**

A budget workshop was held on Tuesday, January 19, 2010, at 4:00 p.m. in the HVRHS Library. A quorum was seated: Chairman, Judge Manning, Sharon; Stephanie O'Rourke, and CiCi Neilson, Kent; Wynne Kavanagh, Cornwall; Laura Freund, North Canaan and Jill Gibbons, Salisbury. Absent: Philip Hart, Cornwall; Gale C. Toensing, Falls Village.

Also present were: Superintendent Patricia Chamberlain; Assistant Superintendent Diane Goncalves and Sam Herrick, Business Manager. Absent: Dr. Foster, Principal, Carl Gross, Dir. of Pupil Services, and Martha Schwaikert, Supervisor Special Education.

Mr. Manning called the meeting to order at 4:00 p.m.

Mr. Herrick distributed:

- Roof Report (SR Products)
- Five Year Maintenance Report
- 2010-2011 Budget Draft by Program
- Buildings/Maintenance Budget Detail 2010-2011
- Late Bus Budget Detail
- Technology Budget draft 2010-2011

Mr. Herrick reviewed the Roof Report detailing the costs for shingle roof; metal roof; slate roof; and flat roof. The Maintenance department under Head Custodian, Kevin Whitney will study the findings and come back to this Board with a recommendation.

Mr. Herrick reviewed the Five (5) Year Maintenance Report and highlighted those projects that are of priority. Dan Carroll, Athletic Director, explained those items that pertain to the athletic fields, gymnasium, equipment and athletic bus transportation costs.

Mr. Herrick reviewed the Building and Maintenance Budget: custodial overtime, trash, snow removal, improvement to grounds, equipment repair, maintenance project reserve, maintenance plumbing, septic tank, water testing, contracted services, custodial services, property/auto/casualty insurance and custodial supplies.

In describing the Technology Budget, Mr. Herrick cited Ms. Jasmine priorities such as phone system and wireless access.

Mr. Manning suggested the exploration of cost for bringing in technology consultant to pinpoint how up to date the campus technology systems are and perhaps provide a "plan" for improvement. Mr. Herrick explained how the State of Connecticut provides free of charge internet service to the campus. The State mandates a system of firewalls that must be maintained to continue internet service.

Upon a motion by Ms. Freund, seconded by Mrs. O'Rourke, the Board unanimously adjourned the meeting at 5:42 p.m.

Respectfully submitted,

Lucille A. Paige, Secretary  
Approved as submitted at the February 1, 2010 meeting.