

**REGION ONE BOARD OF EDUCATION**  
**Monday, January 5, 2009**  
**HVRHS Library –6:00 p.m.**  
**AGENDA**

1. Call to order
2. Approval of Agenda 1
3. **Communications to the Board: written/Oral**
4. Approval of min. of Nov. 25, Dec. 1 2
5. Athletic Director's Report (Written) 3
7. Student Representatives' Report: Kara Riley and Lynzie Adams
8. Committee Reports:
  - a. ABC – J. Manning
  - b. Policy - A. Halle
  - c. Personnel – A. Halle: See min 12-17 4
  - d. Ag. Ed Advisory – L. Freund
  - e. HVRHS Building Comm.- P. Hart
  - f. Long Range Planning Committee - P. Hart Report 12-16 meeting
  - g. Arboretum – P. Hart
9. Superintendent's Report: 5
  - a. CABE Update
  - b. BEST/Mentor
  - c. Announcements:
10. Business Manager's Report
  - a. Announcements
11. Director of Pupil Services Report: 6
  - a. Announcements
12. Principal's Report: (Written) 7
  - a. Maintenance Report
  - b. Announcements
13. Old Business:
  - a. Mission Statement: NEAS&C 8
  - b. Bullying 5131.911 2<sup>nd</sup> reading 9
  - c. Suspension and Expulsion 5114 – 2<sup>nd</sup> reading 10
14. New Business:

Wednesday, February 04, 2009

- a. Authorize Dir. of Pupil Service & Superv. Search
- b. Post and hire Superv. Of Spec. Ed. Position
- c. **Appointment of Scheduler**
- d. **Representatives for Collective Bargaining Non-Certified Personnel**

15. **Public/Board members comments on agenda items**
16. Executive Session anticipated for Discussion of Building Security **and Evaluation of Superintendent**
17. Adjourn

**Approved as amended at the January 5, 2009 meeting**

***Mission Statement***

The HVRHS community creates an environment that fosters respect, curiosity, critical thinking, high academic expectations, acceptable social behavior and active citizenship.

**Board Goals 2008**

1. Continue to support and encourage communication between the Board and school community and present well thought out and reviewed budgets that coincide with prudent fiscal policies.
2. Develop and implement a system for long range planning of curricula and program needs supported by the Region One Board
3. Monitor and support NEAS&C accreditation recommendations.
4. Conduct Board Self-Evaluation process before the beginning of each school year.

It is the policy of Regional School District One that no person shall be excluded from participation in, denied the benefits of, or otherwise discriminated against under any program, including employment, because of race, color, religious creed, sex, age, national origin ancestry, martial status, sexual orientation, mental retardation and past/present history of mental disorder, learning disability and physical disability.

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## REGION ONE BOARD OF EDUCATION

**Monday, January 5, 2009**

The regular meeting of the Region One Board of Education was held on Monday, January 5, 2009, at 6:00 p.m. in the HVRHS Library. A quorum was seated: Chairman, Judge Manning, Sharon; Gale C. Toensing, Falls Village; Stephanie O'Rourke, Kent; Laura Freund, North Canaan; Amanda Halle, Salisbury and Philip Hart, Cornwall.

Also present were: Superintendent Patricia Chamberlain; Assistant Superintendent, Diane Goncalves; Business Manager, Sam Herrick; Principal, Dr. Gretchen Foster, Assistant Principal, Dr. MaryAnn Buchanan; Director of Pupil Services, Theresa Terry and Student Representative, Kara Riley.

Mr. Manning called the meeting to order at 6 :00 p.m. Upon a motion by Mrs. Toensing, seconded by Mr. Hart, the agenda was unanimously amended by adding *14c. Appointment of Scheduler* and *14d. Non-Certified Collective Bargaining Board Representatives*. The Executive Session was amended to read "*discussion of Building Security and Superintendent Evaluation.*"

Upon a motion by Mrs. Toensing, seconded by Mrs. O'Rourke, the minutes of both the meeting of 11-25-08 and 12-01-08 were unanimously approved as submitted.

Kara Riley, Student Representative, reported on recent and upcoming activities of the high school including the music concert, the beginning auditions of the play "Anything Goes" to be run in March; the Robotics Team competitions, the election of Freshmen Class Officers, the activities of Rotary Interact and the success of the Ag-Ed Christmas Sales.

The Monthly Athletic Report submitted by David Roach was acknowledged as received.

Mr. Manning announced the ABC Committee will meet on Tuesday, January 20, 2009, at the Sharon Center School.

Mrs. Halle referred to the enclosed policies to be voted upon under item 13. Old Business of this agenda in her report on the Policy Committee. She also referred to the two job descriptions to be voted upon under this agenda.

Mr. Herrick reported on the meeting to view and examine the high school gymnasium floor repairs that need to be done, which was attended by several members of the HVRHS Standing Building Committee. Mr. Hart reported on the meeting of the Long Range Planning Committee that was held on December 16, 2008, where "suggestions" for the budget were discussed and that a final report will be forthcoming. Mr. Hart reported the Arboretum Committee will meet on January 7, 2009.

Mr. Herrick reported on the new requirements that are part of municipal financial statements.

Mrs. Terry distributed her monthly *Special Education Report* for January, 2009, highlighting the number of new referrals, and special education enrollments.

Dr. Foster presented her monthly report and highlighted noteworthy areas including Ag-Education, Guidance Department, English Department, Special Education, Art, Music, Mathematics, Science, Social Studies, Career and Technical Education, and NEAS&C progress. She included the monthly report from the Maintenance department.

Mrs. Halle reported on the action being taken to create a new "Mission Statement". Lisa Carter also discussed the thoughts and comments coming from the students and Committee members.

Upon a motion by Mrs. Halle, seconded by Mrs. Toensing, the **policy 5131.911 Bullying** was approved and adopted unanimously.

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Upon a motion by Mrs. Halle, seconded by Mr. Hart, the policy **5114, Suspension and Expulsion** was brought forth for discussion. Mrs. Halle withdrew her initial motion; policy 5114 will be brought back for a 3<sup>rd</sup> reading at the February meeting.

Upon a motion by Mrs. Toensing, seconded by Mrs. Halle, the Board unanimously approved to authorize Superintendent Chamberlain to "post" the positions of Supervisor of Special Education and Director of Pupil Services. The job descriptions for both positions will come back to the BOE for a second reading in February.

Initiated by Mrs. Toensing, a discussion took place on providing monthly legal bills to the BOE members in their packets.

Upon a motion by Mrs. Toensing, seconded by Mrs. Halle, the Board unanimously approved the Extra Pay for Extra Duty position of Scheduler, for the second half of the year to Dr. Scott Fellows.

Mrs. Gale Toensing and Mr. Judge Manning will serve as BOE representatives in the upcoming Non-Certified (AFSCME) collective bargaining negotiations.

Upon a motion by Mrs. Halle, seconded by Mrs. Toensing, the Board unanimously moved into executive session at 7:55 p.m. for the discussion on Building Security, and invited Mrs. Gina Jasmine, State Trooper, Christopher Sorrell, Dr. Gretchen Foster, Scott Sebastian, Omni Corp., Kevin Whitney, Head Custodian, Superintendent Chamberlain, Dr. Maryann Buchanan, Assistant Principal, Business Manager, Sam Herrick; Invited into executive session for Superintendent Evaluation, Superintendent Patricia Chamberlain.

The Board returned into open session at 9:29 p.m. The Board meeting was declared adjourned at 9:30 p.m.

Respectfully submitted,

Lucille A. Paige, Board Clerk

**Approved as submitted at the February 2, 2009 meeting.**

PLEASE POST

Region One Board of Education

## **BUDGET WORKSHOP**

Thursday, January 8, 2009  
4:00 p.m. – HVRHS Library

### Agenda

1. Call to order
2. Public Comments: Verbal, Written
3. Discussion on Region One Budget 2009-2010
4. Public Comments on Agenda Items
5. Adjourn

**Region One Board of Education  
Special Meeting  
Thursday, January 8, 2009**

A special meeting for conducting a budget workshop was held on Thursday, January 8, 2009, in the HVRHS Library. A quorum was seated: Chairman, Judge Manning, Sharon; Gale C. Toensing, Falls Village; Stephanie O'Rourke, Kent; Amanda Halle, Salisbury; Philip Hart, Cornwall; and Laura Freund, North Canaan.

Also present were: Superintendent Patricia Chamberlain; Business Manager, Sam Herrick; Dr. Gretchen Foster, Principal.

Mr. Manning called the meeting to order at 4:00 p.m.

Kevin Whitney, Head Custodian, stated reasons for opposing a proposed cut in eliminating one position in the maintenance department.

Mrs. Toensing read aloud a letter from Wood Sinclair, resident of Falls Village, regarding the proposed reduction of one person in the maintenance department. (attached).

Mr. Herrick explained and how a zero (0) based budget structure was used as a starting point in this year's budget process. He distributed a packet that gave the title of the item with the budget numbers breakout along with a synopsis for the rationale for the increases or decreases. He covered the Ag-Ed Program; Art; Business Education; Technology Education; Music: Physical Ed; Science; Health Education; Social Studies; Student Assistant Program; Math; Foreign Language; English; and Work Study – School-to-Career.

Mr. Hart stated that the Board will be focusing on those classes that have very few students.

Mr. Manning declared the meeting adjourned at 5:53 p.m.

Respectfully submitted,

Lucille A. Paige, Board Clerk

Approved as submitted at the February 2, 2009 meeting.

PLEASE POST

Region One Board of Education

## **BUDGET WORKSHOP**

Tuesday, January 13, 2009  
4:00 p.m. – HVRHS Library

### Agenda

1. Call to order
2. Public Comments: Verbal, Written
3. Discussion on Region One Budget 2009-2010
4. Public Comments on Agenda Items
5. Adjourn

## Region One Board of Education

### Special Meeting Budget Workshop Tuesday, January 13, 2009

A special meeting to conduct a budget workshop was held on Tuesday, January 13, 2009, at 4:00 p.m. in the HVRHS Library. A quorum was seated: Chairman, Judge Manning, Sharon; Gale C. Toensing, Falls Village; Stephanie O'Rourke, Kent; Laura Freund, North Canaan; Amanda Halle, Salisbury; and Philip Hart, Cornwall.

Also present were: Superintendent Patricia Chamberlain; Assistant Superintendent, Diane Goncalves; Business Manager, Sam Herrick and Principal, Dr. Gretchen Foster.

Mr. Manning called the meeting to order at 4:00 p.m. He announced the receipt of a petition from faculty and staff to retain the daytime maintenance position at the high school. He also announced the receipt of a letter from the HVRHS Faculty Association requesting an "early retirement incentive" package. Mr. Manning favors having an early retirement package as part of the Collective Bargaining Agreement. The consensus of the members of the Board was to decline this request. A letter was also received from the HVRHS Department Chairs to retain the daytime maintenance position. (Attached).

Mr. Herrick distributed a packet that outlined the expenditures requested for the 2009-2010 budget with a detailed breakdown of the costs accompanied by a rationale for those departments in the HVRHS. Included in his detailed explanation of each program were:  
Program 30 – Instructional Supplies (copy paper is purchased through a purchasing consortium).

- 32 – Health (School Nurse)
- 33 – Guidance
- 34 - Transportation
- 35 - Building and Grounds: Dr. Foster gave her rationale for eliminating one daytime maintenance person. She will forward a copy of the "Maintenance Study" that was done several years ago.
- 36 – Business Services: Mr. Manning favored investigating the merits of using an outside vendor for payroll operations.
- 37 – Principal's Office
- 38 - Board of Education
- 39 - Technology Education
- 42 - Adult Education (3% increase from Education Connection, the firm that runs the Adult Education program.)
- 56 - Athletics
- 68 - Career Center
- 81 - Title I
- 96, 97, 98 – Debt Service

Mrs. Halle asked what actions the Board would be taking at the upcoming Budget Workshops, such as finalization of open budget issues, how does the budget address the NEAS&C Recommendations.

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Mr. Hart began a discussion on current class sizes and teacher schedules. Dr. Foster distributed a listing/breakdown for all of the classes offered at HVRHS. She will deliver to the Board members a listing of the Teacher Class Loads. Dr. Foster stated that main emphasis in scheduling is to respect/accommodate students' request for what subjects they want.

A brief discussion took place on the Advisor-Advisee program.

Mr. Manning declared the meeting adjourned at 6:55 p.m.

Respectfully submitted,

Lucille A. Paige  
Board Clerk

**Approved as submitted at the February 2, 2009 meeting.**

PLEASE POST

Region One Board of Education

## **BUDGET WORKSHOP**

Thursday, January 22, 2009  
4:00 p.m. – HVRHS Library

### Agenda

1. Call to order
2. Public Comments: Verbal, Written
3. Discussion on Region One Budget 2009-2010
4. Public Comments on Agenda Items
5. Adjourn

**REGION ONE BOARD OF EDUCATION**  
**Budget Workshop**  
**Thursday, January 22, 2009**

A special meeting of the Region One Board of Education was held on Thursday, January 22, 2009, in the HVRHS Library at 4:00 p.m. A quorum was seated: Chairman, Judge Manning, Sharon; Gale C. Toensing, Falls Village; Stephanie O'Rourke, Kent; Philip Hart, Cornwall; Amanda Halle, Salisbury; Laura Freund, North Canaan.

Also present were: Superintendent Patricia Chamberlain; Assistant Superintendent, Diane Goncalves; Principal, Dr. Gretchen Foster; Business Manager, Sam Herrick.

Mr. Manning called the meeting to order at 4:05 p.m.

Kevin Wheeler, Custodian, spoke against reducing the number of day shift custodial staff and gave reasons therein.

Mr. Herrick reported that the HVRHS Standing Building Committee met on Tuesday, January 20, 2009, where a discussion took place on the status of the proposed maintenance budget including the "maintenance reserve fund". He also distributed a "summary" sheet of the regional budget with current adjustments. The increase in the budget showed 2.98%.

Mr. Herrick also distributed to the Board members a copy of the study that was done by an outside consulting firm, of the maintenance and custodial staff at HVRHS. The Board's attention was directed to the section on staffing as it pertains to the square footage of the campus and buildings and other criteria for custodial care. Mrs. Toensing asked what the impact would be to the overall maintenance of the campus with one less custodian. Mr. Hart answered that the two day shift people will do what they can in their time period, with the night shift working as efficiently as possible. In that the study calls for 9 full time custodians and that HVRHS currently staffs 8, and the current proposal is to cut the number to 7, Mrs. Toensing asked why a costly study was done if the recommendations are not heeded.

The Board discussed the current and projected medical insurance premium.

Mr. Manning recommended a final budget increase of **1.98%** to go to referendum -a (\$66,000) reduction from the currently proposed 2.98%.

Mrs. Toensing recommended a moratorium on raises for the Administrators take place as one of the ways to help achieve this proposed reduction.

Mr. Hart recommended the Board look at reductions in faculty, reviewing small class sizes and also asking the HVRHS Faculty Association to render concessions from their newly agreed upon collective bargaining agreement. (Dr. Foster distributed a list of teacher(s) vs. load).

Mrs. Toensing questioned the cutting of staff asking that consequences be shown of such cuts.

Mr. Halle asked that budget reductions not go against the recommendations from NEAS&C in pursuit of accreditation for the high school.

Mrs. Toensing asked that the Board also look at the Pupil Services budget and the RSSC budget for reductions.

Ms. Freund stated that she would be comfortable with a budget of 2.5% to garner support from North Canaan.

Mr. Hart questioned the need for 9 students per class in the German program.

Mrs. Halle asked that the Board also look at HVRHS Athletics for possible cuts. Mr. Herrick asked if the Board would investigate a "pay-for-play" program in Athletics. Mrs. Toensing felt pay-for-play would be discriminatory in that many families would not be able to afford to have their children participate in the high school's sports programs.

A census was taken on those Board members who feel comfortable cutting "personnel"

A. Halle – yes	S. O'Rourke - no
P. Hart – yes	G. Toensing – no
J. Manning – yes	L. Freund – no

Upon a motion by Mrs. Halle, seconded by Mr. Hart the Board unanimously adjourned at 6:25 p.m.

**THE NEXT MEETING FOR BUDGET WORKSHOP is Tuesday, February 10, 2009**

Respectfully submitted,

Lucille A. Paige, Board Clerk

**Approved as corrected at the February 2, 2009 meeting.**